

**CONTRACT DATA REQUIREMENTS LIST**

(1 Data Item)

Form Approved

OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

**A. CONTRACT LINE ITEM NO.**

CLIN X002

**B. EXHIBIT**

A

**C. CATEGORY:**

TDP

TM

OTHER

X

**D. SYSTEM/ITEM**

Metrology Services

**E. CONTRACT/PR NO.****F. CONTRACTOR****1. DATA ITEM NO.**

A015

**2. TITLE OF DATA ITEM**

Contractor's Standard Operating Procedures

**3. SUBTITLE****4. AUTHORITY (Data Acquisition Document No.)**

OT-2001-30016

**5. CONTRACT REFERENCE**

See TechEx 4 Table-1

**6. REQUIRING OFFICE**

MLL

**7. DD 250 REQ**

LT

**9. DIST STATEMENT REQUIRED**

A

**10. FREQUENCY**

ONE/R

**12. DATE OF FIRST SUBMISSION**

SEE BLOCK 16

**8. APP CODE**

A

**11. AS OF DATE**

AWARD

**13. DATE OF SUBSEQUENT SUBMISSION**

AS REQ

**14. DISTRIBUTION****a. ADDRESSEE****b. COPIES**

Draft

**Final**

Reg

Repro

MLL

1

**16. REMARKS**

BLK 10-14: Functional elements as described in the PWS. Draft copies due 180 days after contract award. Allow 10 days for government approval. CO will notify contractor of approval/disapproval. Final required 10 days after approval. BLK 13: Submit revisions as changes occur.

Electronic submission will be acceptable.

Applicable CLINS: X003, X010, X011

**15. TOTAL** →

1

**G. PREPARED BY**

David Wells

**H. DATE**

19 Apr 01

**I. APPROVED BY**

Helen F. Bond

**J. DATE**

19 Apr 01

**17. PRICE GROUP****18. ESTIMATED TOTAL PRICE**